

## Partner search

<b>Programme</b>	Erasmus + Programme KA1 – Learning Mobility of Individuals European Voluntary Service
<b>Deadline</b>	4 <sup>th</sup> February 2015
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<b>Organization</b>	<p>The City of Slupsk is a unit of local government created by the Act of 8 March 1990 on the Local Government (Journal of Laws No 16, Item 95). In the same year the City of Slupsk (formerly Municipality of Slupsk) began its activity.</p> <p>The name "City of Slupsk" is used in accordance with the President's of the City of Slupsk Regulation No. 379 / RPM / 11 of 23 May 2011 on the use of the name the City of Slupsk. Today in Slupsk lives about 95,000 citizens.</p> <p>The objective of the City is to meet the collective needs of the community and to enable the full participation of the citizens in its life. This is done by creating and implementing comprehensive development policy of the City and by care of the proper functioning of the urban unit (Section 6 Status of the City of Slupsk).</p> <p>Furthermore, in accordance with Art. 7 of the Local Government Act of 8 March 1990 (Journal of Laws 2001 No. 142, Item. 1591) task of the municipality is to satisfy the collective needs of the community. In particular, the tasks of the City include: public education, culture, physical culture and tourism, support and dissemination of the idea of self-government (including the creation of conditions for the operation and development of auxiliary units and implement programs to stimulate active citizenship), promotion, cooperation and activities of non-governmental Organizations, cooperation with regional local community and other countries.</p> <p>The City of Slupsk is an independent public law entity (local government unit), acting on the basis of the Act of 8 March 1990 (Journal of Laws 2001 No. 142, Item. 1591) and based on the Statute of the City of Slupsk, approved by the City Council in Slupsk No II /6/02 of 27 November 2002.</p> <p>Pursuant to art. 26 of the Act on Local Government of 8 March 1990, the body representing the municipality outside is the executive body. In case of the City of Slupsk, the executive body is the Mayor. In the City of Slupsk this function is performed by Robert Biedroń. Furthermore, in accordance with §16 of the Statute of the City of Slupsk of 27 November 2002:</p> <p>"1. The executive body and the representative of the City outside is the Mayor. 2. The Mayor of the City is the head of the Office in carrying out its duties</p>

with his help. "

Employment in the City Hall in Slupsk divided into individual departments positions as at 24 October City Hall 2014:

Managing personnel: Mayor, Deputy Mayors, Secretary, Treasures (5 posts); Representative of the Mayor of the City of Slupsk on Alcohol Problem Prevention (1 post); Post for Health and Safety (1 post); Municipal Consumer Ombudsman (1 post); Office of Internal Audit (2 posts); Control Office (5 posts); Mayor's Office (17,3 posts); City Council Office (5 posts); Organizational and Personnel Department (12 posts); Department of Transportation (17,75 posts); Department of Informatics (7,75 posts); City Hall Chancellery (6 posts); Department of Civil Affairs and Trade (21 posts); Department of Public Utilities, Housing and Environmental Protection (20 posts); Department of Education, Culture and Sport (18 posts); Department of Urban Planning, Architecture and Civil Engineering (18,75 posts); Department of Finance (59 posts); Department of Geodesy and Cadastre (14 posts); Municipal Police (25 posts); Registry Office (11 post); Department of Health and Social Affairs (10 posts); Legal Office (7 posts); Department of Security and Crisis Management (11 posts); Division of Real Estate Management (22 posts); Department of Investment and Development of the City (18 posts); Administrative Department (32,5 posts).

Overall, there are 370,13 posts in the City Hall of Slupsk.

The City Hall in Slupsk has a fully equipped offices, consisting of, among others:

-furniture office (cabinets – 752, shelves – 452, art racks – 630, desks – 1120, hangers – 260, tables – 211, chairs - 2500).

-equipment (desktops - 400, laptops - 230, printers - 320, projectors - 20, landlines - 520, fax – 74, scanners - 53, photocopiers - 25, TVs – 5, screens - 12.

City Hall also has 112 office rooms, 5 meeting rooms equipped with wireless internet, projector, screens, laptops and sound systems, as well as a training room. In addition, the resource of Slupsk is more than 17 premises intended for commercial purposes and service.

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Of the 47 member states of the Council of Europe there is a growing number of cities, which have entered into a twin agreement with Slupsk, developing in this way a multifaceted cooperation: Carlisle (agreement of 3 April 1987); Vantaa (8 June 1987); Flensburg (1 June 1988); Archangielsk (29 June 1989); Bari (22. July 1989); Buchará (8 April 1994); Vordingborg (13 May 1994); Cartaxo (25 September 2007); Ustka (13 July 2007); Grodno (30 July 2010); Fredrikstad (11 October 2012).

In the framework of town twinning there is implemented a wide range of activities and bonds among our citizens in the scope of acquiring more

knowledge, overcoming barriers and prejudices, establishing more and more new contacts and strengthening existing friendships through youth exchanges, joint ventures, upgrading the skills of volunteers, trainees, interns and employees.

Through membership of Slupsk to the Association of Polish Cities, which is a member of the Council of European Municipalities and Regions, the City creates its image in the international arena.

Slupsk is a member of the UBC since 2007. The aim of the Association is to promote and strengthen cooperation and exchange of experiences between Cities situated in the Baltic Sea.

Slupsk is a long-standing and active member of the new International Hanseatic League. Acting in its structures, Slupsk strengthens the European spirit and increases awareness of population about the co-existence in the United Europe.

Being a member of the Association of Polish Communities Euroregion Baltic Slupsk implements activities within the area of responsibilities of the Council of Europe, namely: socio-cultural integration and cooperation for the development of economy and trade relations of the Baltic Sea countries.

On 24 June 2013, Slupsk signed the Covenant of Mayors in Brussels. The Covenant seeks to save energy, create a stable and not subject to relocation jobs for skilled workers, a healthier environment and a better quality of life, as well as greater energy independence and increase economic competitiveness.

Slupsk works with other European cities on both the local government level and at the level of educational institutions, businesses and associations: Cooperation with Eupatoria in Ukraine, Cooperation with the Chinese city of Xiamen, Cooperation agreement between Lithuanian police and Police School in Slupsk, Polish-German Student Exchange Project, internship for students from Slupsk in Frankfurt.

On 25 January 2012, a resolution was adopted on the establishment of the Youth Council of the City of Slupsk. Youth Council consists of 23 councilors elected for two years. Councilors are the students of Slupsk High Schools. The main goal of the Council is to encourage young people to participate actively in public and social life, to develop and promote the idea of local self-government. In addition, to promote measures to combat discrimination, social exclusion, supporting projects for the integration of young people, as well as impact on the operations of the City in regard to youth policy.

One of the Youth Council project was "The European Union in the Rhythm of Youth". Its aim was to stimulate the cultural environment of the region and to integrate the local community through music, building understanding by variety of music genres, as well as learning about the culture of the Member States of the European Union.

Since 1 January 2013 in Slupsk there operates the Europe Direct Information

	<p>Center run by the City of Slupsk. Initiating an information center aims at providing advice and consultation for the citizens on the European Union. During its activities, consultants from the Center have organized more than 50 European lessons. In addition, the Center held a workshop in the field of acquisition of EU funds, organized a "Day of Europe" in Slupsk, and gave many of his own publications on European issues.</p> <p>On 10 April, 2014, the Parliamentary Assembly of the Council of Europe has granted Slupsk the Main Prize of the Council of Europe. It is a great success, mainly for the citizens of Slupsk, who are valued for their involvement in building cooperation and implementation of international projects. Slupsk was awarded for leading activities in order to build European solidarity, distinctive international cooperation, international exchange and broad comprehension of European ideas.</p>
<p><b>Persons involved</b></p>	<p>The personnel involved in future activities associated with Erasmus+ consist of the personnel of Mayor's Office of the City of Slupsk. These people have proper experience, required qualifications for their positions, have been employed in the City Hall in Slupsk on the basis of open competition in accordance with the provisions of the Law on Local Government Employees. Employees speak communicative English. The main persons responsible for the volunteers will be:</p> <p>1. Rafal Kuligowski: International Coordinator in the Mayor's Office, Manager of the Europe Direct Information Center in Slupsk, Guardian of the Youth Council of Slupsk.</p> <ul style="list-style-type: none"> <li>- Youth Council of the City of Slupsk</li> </ul> <p>Supervision over members by providing the conditions for the free flow of information between the Council and local government authorities, supporting substantive action by the Council and to ensure proper implementation of the resolutions having financial consequences;</p> <ul style="list-style-type: none"> <li>- National Competition on European Union "GWIEZDNY KRAĞ"</li> </ul> <p>Conducting coordination over the course of the Competition, elaboration over Competition's stages and supervision over qualifications;</p> <ul style="list-style-type: none"> <li>- Europe Direct Information Center</li> </ul> <p>Arranging and conducting debates on European Union for high school students and students, holding seminars for teachers on the possibilities of obtaining funds from the EU for educational programs and present how to fill in an application.</p> <p>2. Katarzyna Janowska: Deputy Inspector of the Europe Direct Information Center in Slupsk.</p> <ul style="list-style-type: none"> <li>- Youth Council of the City of Slupsk</li> </ul> <p>Assistance over material and technical support of operations and activities undertaken by members of Youth Council of the City of Slupsk;</p> <ul style="list-style-type: none"> <li>- National Competition on European Union "GWIEZDNY KRAĞ"</li> </ul> <p>Assistance over material and technical support of operations and activities undertaken due to the implementation of the Competition;</p> <ul style="list-style-type: none"> <li>- Europe Direct Information Center</li> </ul> <p>Arranging and conducting European lessons in schools in Slupsk, supervision and technical support over the European School Associations cooperating with the Center.</p>
<p><b>Project idea</b></p>	<p><b>Aim:</b> Acquire basic competences that will contribute to personal and socio-</p>

educational development and promote active participation in social life to improve employment in the future.

**Objectives:**

- ▲ Increase the recognition of non formal education;
- ▲ Empower young people to effectively transform their skills and preferences into employment;
- ▲ Encourage youth to take part in different actions and become more independent;
- ▲ Give young people the possibility to express their opinions and ideas, as well as the opportunity to put their acquired experience into effect.
- ▲ Learn to communicate and work in groups with people of different origin and opinions.

**Background and aim**

Town Hall of Slupsk is searching for European partners interested in participating in a project proposal under Erasmus+ Programme KA1 – Learning Mobility of Individuals: European Voluntary Service (deadline 4<sup>th</sup> February 2015). Volunteers will gain experience of an office worker duties and acquire qualifications necessary to perform administrative tasks. Our aim is to make it possible for young volunteers to acquire basic competences that will contribute to their personal and socio-educational development and promote their active participation in social life to improve their employment in the future.

Typical tasks for the volunteers will include the volunteers assistance while the staff will perform their duties:

- participating in meetings with foreign delegations visiting Slupsk by which the volunteers may perfect their language and communication skills,
- handling documents related to cooperation of the partners of Slupsk and preparing draft letters as part of international cooperation to acquire basic administrative competences,
- exploring possibilities of obtaining extra-budgetary funds for youth policy to get acquainted with possibilities of acquiring funds form the EU,
- acquainting with the office instruction, external circuit and internal documents ,
- participating in tasks undertaken by the Youth City Council on creating better opportunities for young people in the region,
- participating in cooperation with institutions of culture and education in order to encourage young people to get more evolved in cultural life of the city,
- participating in tasks undertaken by the Europe Direct Information Center in Slupsk on promoting European activities.

The project will provide opportunities for engagement and participation of youth. By using such methods as youth engagement, intercultural engagement and promoting equal opportunities for everyone to take part in the action, regardless of gender, race, sexual orientation, age, etc. Project will aim at maintaining and developing community involvement. Efforts will be taken to include those with fewer opportunities and under-represented, as well as those target groups which have not yet engaged into or rejected the idea of the European Union.

<b>Partners searched</b>	<p>Our Organization is especially interested in engaging young people from partner countries neighboring the EU mainly from Eastern Partner Countries (Belarus, Ukraine) and Russian Federation, but also from countries participating in the program: 28 Member States of the EU; non-EU countries participating in the program - the former Yugoslav Republic of Macedonia, Iceland, Liechtenstein, Norway, Switzerland, Turkey; Western Balkans - Albania, Bosnia and Herzegovina, Montenegro, Kosovo, Serbia.</p> <p>Towan Hall would like to cooperate with cities/ municipalities or their committees on partnership or other non-profit organizations representing local governments.</p>
<b>Other</b>	<p>National Agency in Poland has granted us the accreditation, however our organization will appear in the data base in the beginning of February. If you wish we will provide you with an official document issued by our National Agency confirming our accreditation number.</p>